

Air Force Reserve Command

I n t e g r i t y - S e r v i c e - E x c e l l e n c e



Air Force Reserve Command

I n t e g r i t y - S e r v i c e - E x c e l l e n c e



Palace Chase Briefing

**TSgt Chris Mills
Air Force Reserve Recruiter**



PALACE CHASE

- **Purpose of the Palace Chase Program**
 - Allows active duty members to separate early and finish out the term of their commitment with the Air Force Reserve or Air National Guard
- **Who owns the Palace Chase Program?**
 - AFPC Randolph AFB TX
- **What AFI covers the Palace Chase Program?**
 - AFI 36-3205, Applying for the Palace Chase and Palace Front Programs



PALACE CHASE

- Who monitors the program at the base level?
 - Active Duty Separations is responsible for tracking all Palace Chase packages.
 - The In-Service Recruiter (ISR) conducts the initial interview to ensure the member is qualified and fully understands the process for completing the package
 - The ISR also reviews the package before the member turns the package into separations
 - Once the package is tentatively approved, ISR secures position which finalizes the package



PALACE CHASE

- **Applicant's Responsibility**
 - Schedules appointment with unit commander for commander's signature on the AF Form 1288 (Officers are also required to complete an AF 780)
 - Wing CC for officers
 - Squadron CC for enlisted members
 - Schedules a second interview with the ISR once the package is completed



PALACE CHASE

■ Active Duty Losing Commander

- AFI 36-3205 Para. 1.5 covers commander's responsibilities
- Ensure member currently meets AF standards
- Ensures member does not have an active UIF file and is not pending investigation or disciplinary action
- Completes the first endorsement on the AF Form 1288

EXCEPTION: Wing CC completes endorsement for officers and endorses AF Form 780



PALACE CHASE

■ Active Duty Separations

- Once they receive the member's package, forward the entire package to AFPC IAW AFI 36-3205
- If approved, processes separation orders for the member based upon the separation date established by AFPC
- If not approved, maintains the member's package IAW AFI 36-3205



PALACE CHASE

■ In-Service Recruiter

- **Monitors the applicant's process**
- **Notifies the applicant if package is approved or disapproved**
- **If approved locates a reserve position for the applicant within 15 days of notification of approval**
- **Forwards the position information to AFPC for final approval of the Palace Chase application**



PALACE CHASE

■ Palace Chase Approval Criteria

- AFPC will review the manning level of the applicant's AFSC Air Force wide and determine if it's in the best interest of the Air Force to release the member
- If approved, any time remaining on the applicant's current commitment will double for enlisted, and triple for officers to be served in the Reserve or Guard



PALACE CHASE

■ Palace Chase Overview

- Early release program that allows active duty members to request transfer to an Air Reserve Component (ARC)
- Approved or Disapproved Palace Chase applications at base level are still elevated to Randolph
- AFPC owns the Palace Chase Program
- AFI 36-3205 is the governing instruction
- Application process takes approximately 7-8 weeks
- Member is released based on the best interest of the active duty force (manning statistics)

PALACE CHASE

